Career Development Office • Campus Center 201 • cdo@bard.edu • 845-758-7539 • www.bard.edu/cdo

Graduate and Professional School Advising

Advising from the Faculty

- For suggestions or questions about graduate programs, advanced degrees, or the top schools for a particular field, please schedule an appointment with your academic adviser.
- Conversations about graduate programs with faculty in your academic interest area can also provide invaluable information.
- Questions about writing the personal statement should be directed to your academic adviser.

Health Professions Advising

 Frank Scalzo, Associate Professor of Psychology and Health Professions Adviser, scalzo@bard.edu, 845-758-7222

*Please contact Professor Scalzo if you wish to be included on the Bard Health Advising listserv.

Law School Advising

- Peter Rosenblum, Professor of International Law and Human Rights, <u>prosenbl@bard.edu</u> or 845-758-6822
- Roger Berkowitz, Associate Professor of Political Studies and Human Rights and Pre-law Adviser, berkowit@bard.edu or 845-758-7413.

*If you would like to subscribe to the prelaw listserv, send a message to sympa@sympa.bard.edu from the address you want to subscribe to the list. In the subject line of your message, type in: subscribe bardprelaw Firstname Lastname (indicate your own first name and last name). Leave the message body blank. After this, you will receive a message telling you whether your request was accepted or not.

General Graduate School Information

CDO is a Resource for General Graduate School Information

- CDO provides a wide range of general information about graduate and professional school and sponsors on-campus information sessions for law schools, medical schools, and various graduate programs
 - *Recruiters usually come to Bard in the fall, so be sure to review CDO's schedule of events and information sessions at bard.edu/cdo/calendar
- CDO partners with Kaplan to sponsor free practice tests and information sessions on preparing for tests and applying to schools. www.kaptest.com
- CDO does not send out transcripts. Transcripts may be requested from the Bard Registrar's Office. Please telephone them for more information at 845-758-7458 or visit: http://www.bard.edu/registrar/transcripts/
- CDO acts as a resource center to direct students to appropriate websites and individuals who can answer questions about graduate and professional schools.

General Graduate School Information

Web Links

The following websites are useful for researching schools, and providing general information about graduate and professional programs:

- http://www.bard.edu/graduate/ Bard Graduate Programs offer specialized courses of study in the studio and performing arts, the cultural history of the material world, the curating of the contemporary visual arts, environmental policy and education, sustainable business, economic theory and policy, and discipline-based teaching for secondary schools.
- <u>www.GradSchools.com</u> offers a database of graduate programs searchable by subject and region, and offers excellent advice on the application process.
- www.GRE.org offers all pertinent information regarding the GRE's.
- www.LSAC.org, The Law School Admission Council (LSAC), "is a nonprofit corporation whose goal is to provide the highest quality admission-related services for legal education institutions and their applicants throughout the world." LSAC administers the LSAT, hosts free Law Forums annually across the country for students interested in going to law school, and offers many more services. Test dates for the LSAT are posted at this site.
- https://students-residents.aamc.org Association for American Medical Colleges has helpful information and links to register for MCAT
- http://www.mba.com/us has resources to compare MBA programs and links to register to GMAT
- <u>www.petersons.com</u> offers a comprehensive searchable database of graduate programs.
- www.PrincetonReview.com has a Tuition Cost Calculator, an Advanced Grad School Search option, a GRE Discussion Board, and a Grad School Newsletter.
- <u>www.StatementofPurpose.com</u> provides sample essays, FAQ's, writing tips and numerous links.
- www.usnews.com U.S. News & World Report provides rankings of graduate programs.

Recommendation Letters

Most graduate programs ask for three or more recommendations. A solid letter of recommendation should provide an informative and well-documented valuation of the quality of a student's academic performance and potential. Once you decide which professors to ask, preferably ones in your desired field or a closely related discipline, make an appointment with them or drop by during office hours. Consider bringing a copy of your application essay, a description of the programs to which you are applying, a resume, a copy of a paper you have written and any other materials or information that will help your reference write a detailed letter that speaks to your qualifications. Be prepared to explain why you want to do graduate work and something about your career goals.

Be sure to provide the faculty member with all appropriate deadlines and forms. Please be mindful of allowing enough lead-time for each professor to meet the deadlines comfortably. It is best to contact faculty well before the winter or summer break as most faculty are not on campus at this time and may be traveling and unable to respond to your request until they return to the College. CDO is happy to keep paper copies on file in our office for students and faculty who request this service.

Find us on Social Media where we also post jobs and internships, event information, and more!







